

<b>BoD 2009 – 03</b>
<b>Typed by HQ:</b> 24 March 2009
<b>Approved by Pdt:</b> April 09
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INTERNATIONAL CANOE FEDERATION (ICF)

# BOARD OF DIRECTORS

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MINUTES OF THE MEETING  
HELD IN LAUSANNE, SWITZERLAND  
19 – 21 MARCH 2009



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<b>MINUTES BOARD OF DIRECTORS MEETING</b> <b>Lausanne, Switzerland      19 - 20 March 2009</b>
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***Participants:***

José Perurena López	Seifudin Patwa	Belén Sánchez Jiménez
Charles H. Yatman	Xin Qunying	Albert Woods
Helen Brownlee	Cecilia Farias	Victor Ruiz
Anthony Chan	Maree Burnett	Irina Siraeva
Branko Lovric	Istvan Vaskuti	Jean-Michel Prono
Jorn Cronberg	Jens Perlwitz	François Ryffel
Joao Manuel Da Costa Alegre	Greg Smale	Lluís Rabaneda i Caselles
Donald McKenzie	Simon Toulson	Luciano Buonfiglio
Richard Fox	Kee Heung Lee	Frank Garner
Donald McKenzie	John Edwards	

***Apologies:***

Shoken Narita, 3<sup>rd</sup> Vice-President  
 Halina Pikula, Continental Representative Europe

Description	Responsible:	Deadline:
<p><b>ICF President Welcome</b></p> <ul style="list-style-type: none"> <li>- The President, Mr José Perurena Lopez welcomed the members of the Board of Directors to Lausanne, Switzerland.</li> <li>- The President informed the Board that Mr Shoken Narita and Ms Halina Pikula would not attend the Board of Directors Meeting for personal reasons.</li> </ul>		
<p><b>Comments on the minutes of the ICF Board of Directors Meeting in Rome 2008</b></p> <ul style="list-style-type: none"> <li>- All received the minutes from the Board of Directors Meeting that took place in Rome, Italy on 28-29 November, 2008.</li> <li>- Helen Brownlee pointed out an omission from the minutes concerning the awards. It would be added under the miscellaneous section.</li> </ul>		

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<p><b>PRESIDENT’S REPORT</b></p> <ul style="list-style-type: none"> <li>- The ICF President had conducted several meetings since the November 2008 BoD in Rome.</li> <li>- The President had a meeting with the IOC President, Mr Jacques Rogues. Discussions included the Olympic Program and Women and Canoeing.</li> <li>- The President attended a meeting in Lausanne with FeduRev and the Treasurer.</li> <li>- The president met with the Vice-President of Paralympics.</li> </ul> <p><b>Presentation of the ICF Organisational Structure</b></p> <p>Several BoD Members commented on the relationship and authority between the Vice-Presidents (VPs) and the Technical Director (TD) as shown on the organisational chart. The BoD asked to show a dotted line with a direct link to the Secretary General (SG). The BoD commented that the structure bypassed the Secretary General who needs to be involved in all decision making for ICF.</p> <p>BoD Members also mentioned that too often contradictory decisions had been made from TD and that the ICF Head Quarters need to have clarity on the vision of ICF directed by the SG.</p> <p>The BoD also commented that the SG was responsible for the staff and that the TD was a staff member. SG is directly responsible for TD and what does it say for the influence and authority of the SG.</p> <p>For the next BoD, to create only one Executive Committee report of all activities to reduce the number of reports.</p> <p>Development Programme Proposal – Each continent to have 1 hour meeting with President, Secretary General and Technical Director.</p> <p>Review of proposal structure by ICF HQ.</p> <p>President would revise and reassess the organisational structure and report back at the next Executive Committee meeting and BoD Meeting in 2009.</p>		
<p><b>SECRETARY GENERAL’S REPORT</b></p> <ul style="list-style-type: none"> <li>- The Secretary General presented a list of the HQ Staff objectives and achievements since the ICF Congress 2008.</li> <li>- The SG mentioned that the commercial logo would be used from now on but that the traditional logo could still be used for formal activities.</li> <li>- On-line entries programme was presented The ICF is under contract with the software supplier and cannot terminate the contract because it would be very costly. It does not meet the needs of ICF. On-line</li> </ul>		

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<p>entries should be used for Slalom entries for the summer of 2009.</p> <ul style="list-style-type: none"> <li>- SG presented the new TV Graphics and budget which received unanimous approval.</li> <li>- SG presented the first model of the ICF website.</li> <li>- An amendment to the staff pension fund was approved.</li> </ul> <p><b>Presentation by Marketing 360</b></p> <ul style="list-style-type: none"> <li>- Marketing 360 will help ICF promote itself and find new sources of revenues. The will position ICF in a way that they ... is marketable.</li> </ul> <p><b>Licensing Program</b></p> <ul style="list-style-type: none"> <li>- The ICF Licence Programme is to certify canoeing equipment to a high standard and recognise the best material and products in terms of quality performance, safety and design in our sport.</li> <li>- SG confirmed that the Companies are interested because it certifies that the boat is an original to avoid copies.</li> <li>- It was discussed that there should be a sunset clause (January 2010).</li> <li>- It was mentioned that this is supplemental revenue that is outside the budget.</li> </ul> <p><b>Broadcasting Package</b></p> <ul style="list-style-type: none"> <li>- SG proposed a package for tele diffusion that would cover the major events Budget needed is between 250,000 and 300,000 Euros.</li> <li>- Proposal to reallocate budget for that project which will allow for more exposure and therefore the possibility of attracting a broadcaster in the future.</li> </ul> <p><b>Proposals by BoD</b></p> <p>BoD proposed that discipline take the responsibility for managing their officials and the issuance of cards</p> <p>Work in parallel to elaborate on-line entries and accreditation. Even if we are not going to the 2<sup>nd</sup> phase immediately, we should prepare for when we can go to a supplier in the future.</p> <p><b>BoD Approval</b></p> <p>SG requested additional funds for more elaborate TV graphics design. BoD all in favor to continue with this vision and promote the new ICF image.</p> <p>SG presented the medal template for 2009-2010 events which was approved by the BoD.</p> <p>SG proposed to change the traditional plates offered at WCh and WCup for</p>	
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<p>trophies to be more in line with the new logo and image of ICF. BoD all in favor to change to Trophies.</p> <p>BoD all in favor that HQ continues to work on the proposed version of the website.</p> <p>BoD gave approval to continue work on licensing program.</p> <p><b>Action</b></p> <p>SG to make a trophy presentation to the ExCo for final approval.</p> <p>SG to move forward with the new website.</p> <p>The Officials List needs to be managed and kept up to date. An efficient system needs to be implemented at HQ.</p> <p>HQ to present an ICF Officials Recognition Program and recognise the work of the officials that do participate in the ICF Events.</p> <p>Report-Analysis by Marketing 360 will be available between September 2009 – March 2009</p> <p>HQ to continue work on licensing program.</p> <p>To work with Chairs to develop the guidelines for helmets and life vests. ICF needs to protect itself against all risks and therefore require high standards.</p> <p>Need to find new offices for the Head Quarters of at least 100m2</p>		
<p><b>VICE-PRESIDENTS' REPORT</b></p> <ul style="list-style-type: none"> <li>- Nothing else to add to the reports that were submitted.</li> </ul>		
<p><b>TREASURER'S REPORT</b></p> <ul style="list-style-type: none"> <li>- Since 1<sup>st</sup> October 2008 all payments and financial accounting have been transferred to the responsibility of the ICF HQ.</li> <li>- Investments have been very positive and the ICF is in a good financial situation.</li> <li>- All accounts are in order.</li> <li>- The Treasurer acknowledged the work of Annick Hauser in the completion of the financial statements.</li> <li>- The information needs to be submitted every 3 months to HQ. BoD members need to justify the expenses by providing HQ with original documents.</li> <li>- ICF made the decision to invest in low risk investments considering the actual economic situation.</li> </ul>		

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<b>COMMITTEE CHAIR REPORTS</b>		
<p><b>Canoe Sprint Committee</b></p> <p>Canoe Sprint Committee believes that the impact is often not weighted when decision are made to make changes to the programs. For example, Canoe 09 went from 27 events to 38 events.</p> <p>In addition, Can-Canoe events will create accessibility issues with ceremonies at WCh.</p> <p><b>Actions to be undertaken:</b></p> <ul style="list-style-type: none"> <li>- To work closer with the continents, have a continental approach</li> <li>- To put a program together to better train our officials</li> <li>- To ensure better communication</li> <li>- Need to have a definition of gender equity</li> <li>- Need provisional rules for relays</li> <li>- Need to set classification guidelines for Can-Canoe</li> <li>- Need to set operational guidelines for Can-Canoe</li> </ul>		
<p><b>Canoe Slalom Committee</b></p> <p>The long-term objective of the Canoe Slalom Committee is to increase the number of events from 3 to 7 events. This will allow creating a story over the course of the season.</p> <p>Proposition to change some of the Canoe Slalom Terminology</p> <ul style="list-style-type: none"> <li>- ICF Ranking</li> <li>- World Cup Series</li> </ul> <p>The Committee reiterated the need to work toward Gender Equity at ICF. ICF needs to increase the number of women competing which means to decrease the number of events for men.</p> <p>ICF has an obligation to show leadership and make a decision about the issue and decide if it will include W C-1 events as demo for 2009 and include it in the program in 2010.</p> <p>A rule discrepancy in the Canoe Slalom Competition Rules was noted. Among the options proposed, one was to broadcast an interpretation to cover the inconstancy or have the President overrule the congress decision according to Article 29. Status Quo.</p>		
<p><b>Wildwater Canoeing Committee</b></p> <ul style="list-style-type: none"> <li>- A letter was sent to boat manufacturer on the development of monotype boat for Wildwater.</li> <li>- The first test for the new boat should be in September/October 2009.</li> <li>- The Committee would like to invite Mike Tatoff to the Committee as an advisor.</li> </ul>		

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<p><b>Canoe Marathon Committee</b></p> <ul style="list-style-type: none"> <li>- The Committee now request screens for spectators at the competition venues.</li> <li>- Committee accepted to move the 2010 ICF Canoe Marathon World Championships event one week later to September 23-26, 2010 because of conflict with an open water swimming event.</li> <li>- Canoe Marathon Committee has approved Brandenburg for ICF Canoe Marathon World Cup in 2010.</li> <li>- Committee presented a request to allocate a budget for a Judges and Coaches Seminar to take place for up to 30 participants.</li> </ul> <p>Motion is approved for budget in the amount of 2500 Euros for ICF judges and coaches for Canoe Marathon (to be approved at ExCo).</p>		
<p><b>Canoe Polo Committee Chair Report</b></p> <ul style="list-style-type: none"> <li>- BoD to approve a budget for 100 copies of the Canoe Polo Book.</li> <li>- SG suggests that copies of the Canoe Polo Book be purchased for HQ.</li> <li>- It was approved by the BoD to appoint Paul Owen as Media Liaison for the World Games. Paul Owen has the full support from BCU.</li> <li>- Proposal for new registration from Russia which as been approved by Ministry for Financing (March 2009). Awaiting the approval documents.</li> </ul> <p><b>Action</b></p> <p>Official Letter to be sent to Media Accreditation for Paul Owen for the World Games.</p> <p>Canoe Polo U21 - Invoices to the Executive Committee for a total of 20 boats for the development programme (10 boats from Italy). Need invoice for the boats and HQ will make the arrangements.</p>		
<p><b>Dragon Boat Committee Chair Report</b></p> <ul style="list-style-type: none"> <li>- The president and Secretary General will meet with Mike Haslam in Denver during Sportaccord during the week of March 23, 2009.</li> <li>- World Games very positive response from China.</li> <li>- Major Toronto Dragon Boat Group is switching to ICF as ICF is the</li> </ul>		

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<p>only dragon boat governing body recognised by the IOC.</p> <ul style="list-style-type: none"> <li>- ICF is within its rights and has built a strong case. It has to be communicated that IDBF has no legal rights over ICF.</li> <li>- ICF has Ulsan's full support for Dragon Boat Club Crew World Championships.</li> </ul>		
<p><b>Canoe Freestyle Committee Chair Report</b></p> <ul style="list-style-type: none"> <li>- The Canoe Freestyle Committee met at ICF HQ in Lausanne prior to the BoD Meeting.</li> <li>- More than 1000 friends on Facebook freestyle page.</li> <li>- 8 new countries are interested in joining</li> <li>- To standardize judging, the Freestyle Committee would like to request funding for 2 seminars to take place in America and Europe.</li> <li>- Motion to approve a budget of 2500 Euros for Seminars (to be presented at ExCo).</li> </ul>		
<p><b>COMMITTEE CHAIR REPORT</b></p> <p><b>Medical and Anti-Doping</b></p> <p><b>Proposal 1:</b></p> <ul style="list-style-type: none"> <li>- Medical and Anti-Doping Committee will randomly select events from WWC, CAP, DRB, CAM, CSA and CFR and ANADO will be charged with conducting in-competition testing. The number of tests will be dependent on the discipline chosen. In each year there will be 1-3 events selected.</li> <li>- Board all in favour to allocate 5000 Euros of the Doping Control Budget for this proposal.</li> </ul> <p><b>Proposal 2:</b></p> <ul style="list-style-type: none"> <li>- The Committee Handbook Medicine and Science – September 2010. The Committee would collaborate with IOC Medical Publication Department. The BoD indicated that the committee could pursue the project but it will reevaluate only at the next BoD. The estimated budget is 7500 Euros and requires HQ Staff support.</li> <li>- Although the IOC requested the title be Handbook for canoeing and kayaking, the BoD unanimously agreed to enforce the decision that was made by Congress to promote the discipline of Canoeing.</li> <li>- The Committee would like to start working on a questionnaire</li> </ul>		

<p>that could be included on the website to educate young athletes about the basics of doping control.</p>		
<p><b>Athletes Committee</b></p> <ul style="list-style-type: none"> <li>- As described in the report, Athletes Committee members will attend the events to administer surveys.</li> <li>- It was mentioned that the Athletes Committee be consulted for Olympic Games.</li> </ul>		
<p><b>Canoeing for all</b></p> <ul style="list-style-type: none"> <li>- The BoD approved the request of the Canoeing for all Committee to invite 2 advisors to join to collaborate on the ICF PaddleAbility program; i.e. A Medical doctor/physiologist and Head classifier.</li> <li>- President indicated that ICF should not to pursue Intellectual Disability Events</li> <li>- As stipulated by Congress in 2007 and advised by IPC, only 4 events should take place at ICF events to begin with to develop a solid base.</li> <li>- It was decided that only the 200 m distance would be included on the Canoe 09 schedule and only finals would take place (9 participants).</li> <li>- The ICF Board all in favour to support the ICF Classifier Training Program (ExCo to reallocate the budget).</li> <li>- Committee requested administration support for translation. It was agreed that Cecilia Farias would organised for Spanish translation and that the head quarters would offer support for French and German.</li> </ul>		
<p><b>CONTINENTAL REPORTS</b></p> <p><b>Africa</b></p> <ul style="list-style-type: none"> <li>- Canoeing is involved in the "Clean up the World" program.</li> <li>- It was mentioned that the Commonwealth Games are very important for Africa because of number countries involved in these Games. The Committee mentioned that there is a need to lobby in all NF for inclusion in 2018.</li> </ul> <p><b>Americas</b></p> <ul style="list-style-type: none"> <li>- America and South Americas nothing to add to the reports</li> <li>- Central America and Caribbean report included, 1) Need</li> </ul>		

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<p>report from Salvador about development program in that country 2) New Slalom facility in Puerto Rico 3) Need collaboration for Canoe Polo training in the region</p> <p><b>Asia</b></p> <p>Reported,</p> <ul style="list-style-type: none"> <li>- Very Successful 2008 Olympics.</li> <li>- Successful Asian qualification in Thailand, special thanks to JM Prono for his collaboration.</li> <li>- Preparation 2010 of Asian Guide Technical Delegates.</li> <li>- Had executive meeting ACC – details of Asian Championships 2009.</li> <li>- The Committee resolved many issues regarding the constitution.</li> <li>- ACC is actively promoting Canoe Slalom in Asia.</li> <li>- The election of X has now strengthened our representation at the IOC.</li> </ul> <p><b>Europe</b></p> <p>Nothing to add to the Report submitted</p> <ul style="list-style-type: none"> <li>- It was mentioned that at the April 4<sup>th</sup> meeting in Bratislava, there were 7 vacant positions to be filled and 4 of the candidates were women.</li> </ul> <p><b>Oceania</b></p> <p>Va'a???</p>		
<p><b>REPORTS BY THE CHAIRS WORKING GROUPS AND COMMISSIONS</b></p> <p><b>ICF Women’s Canoe Commission</b></p> <ul style="list-style-type: none"> <li>- The President attended the Women and Canoeing Meeting on March 18, 2009. The issue was raised about the name of the committee and the name <i>ICF Women’s Commission</i> was unanimously approved by the Committee.</li> <li>- The Commission requested a full day for the next BoD Meeting.</li> <li>- The Commission indicated that things were changing for the better</li> <li>- The database of Women’s involvement in canoeing is now in place. The Commission received 47 responses from the NF.</li> <li>- The issue remains that women are not being nominated. Of the one that are nominated they are selected at 80%.</li> </ul> <p><b>Action</b></p>		

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<p>ICF needs a commitment from NF that women will be nominated.</p> <p>Statements about ICF decision to support Women’s Canoeing and move toward gender equity.</p> <p><b>Development Commission</b></p> <ul style="list-style-type: none"> <li>- BoD commented on the lack of communication for non Olympic sports.</li> <li>- It was proposed that “A la carte” menu would be done with each continents and that a one on one meeting would be schedules with each continent. ICF could then come back with a global view and report during the second day of the BoD.</li> </ul> <p><b>Action</b></p> <p>HQ to establish the process that will include templates for the development program.</p> <p>To come up with indicators of success for the development programme.</p>		
<p><b>UPDATE ABOUT 2009 CHAMPIONSHIPS</b></p> <p><b>Canoe Sprint</b></p> <ul style="list-style-type: none"> <li>- Refer to Bulletin N.2 for update and status of the event on <a href="http://www.Canoe09.ca">www.Canoe09.ca</a></li> </ul> <p><b>Canoe Slalom</b></p> <ul style="list-style-type: none"> <li>- The main issue at this point is with on-line entries.</li> <li>- The Organising Committee needs to work on Spectator Services</li> </ul> <p><b>Canoe Marathon</b></p> <ul style="list-style-type: none"> <li>- The Committee mentioned that there Need to inspect the venue in the future to ensure that the requirements and standard levels of an ICF event will be or have been implemented.</li> </ul> <p><b>Canoe Freestyle</b></p> <p>The Committee reported that,</p> <ul style="list-style-type: none"> <li>- TV Broadcasting to be organised in collaboration with HQ</li> <li>- To date, 28 countries are committed and the Organisers are aiming for 40 countries to participate.</li> </ul> <p><b>Dragon Boat</b></p>		

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<ul style="list-style-type: none"> <li>- No major issues with the World Championships in Ulsan, Korea with all the operational aspects under control.</li> <li>- The preliminary entries will be available at the end of March 2009.</li> </ul> <p><b>Junior Championships</b></p> <ul style="list-style-type: none"> <li>- Many changes have occurred in the past months and the OC is having a meeting every week to finalise many aspects of the event.</li> <li>- A new finish tower was built (metal tower with 3 levels)</li> <li>- Website, schedule, logo and 1<sup>st</sup> Information Bulletin should be available before the end of March 2009.</li> <li>- Following April 4<sup>th</sup> meeting in Bratislava, Elly Muller will be invited to visit the Moscow site</li> </ul> <p><b>Wildwater Canoeing</b></p> <p>Operations has been planned to allow for lower costs for delegations.</p> <ul style="list-style-type: none"> <li>- Swiss Military to provide services to athletes.</li> <li>- Boat rental will also be available to avoid high transportation costs.</li> </ul>		
<p><b>Olympic Solidarity Update</b></p> <p>Presentation available? Request presentation to P. Vipond?</p>		
<p><b>Youth Olympic Games</b></p> <p>ICF will have 20 to 23 accreditations for YOG</p> <ul style="list-style-type: none"> <li>- The President and Secretary General are not included in that quota.</li> </ul>		
<p><b>NOMINATIONS OF OFFICIALS FOR 2009 COMPETITIONS</b></p> <p>BoD reviewed the official lists submitted by the respective Chairs for CSP, CSL, WWC, CAM, CAP and DRB and all were approved</p> <p>It was mentioned that Freestyle would nominate its officials following the Officials Seminar that will be held in May 2009.</p> <p><b>Action</b></p> <p>HQ to create a template for the nomination of judges and officials.</p> <p>HQ to post Officials list on the web site</p>		
<p><b>NATIONAL FEDERATION EDUCATION</b></p> <ul style="list-style-type: none"> <li>- Nothing else to add to progress report</li> </ul>		



